

TOWN HALL PRESERVATION COMMITTEE
TOWN OF HOOKSETT



MINUTES OF MEETING
July 21, 2014

Members present: Kathie Northrup, Jim Sullivan. Absent: Tom Walsh. Staff present: Katie Rosengren, Matt Lavoie, Jo Ann Duffy.

Waited for quorum; meeting called to order at 4:50 p.m. in the admin conference room.

Jim moved acceptance of minutes of 6/2/14; Kathie seconded. Unanimously approved.

PUBLIC INPUT: None

COMMUNICATIONS, CORRESPONDENCE AND MISCELLANEOUS:

1. Historic New England grant. Only private nonprofits are eligible, not town committees.
2. Approve report for Annual Report. The committee had never done a report for the annual town report. Per the charter, we should. Jim moved we accept the draft report; Kathie seconded. Unanimously approved.
3. Kathie advised that we should hear about a decision on the Moose Plate grant by end of the month
4. There is a procedure in place for monitoring users of town facilities, cleaning, rental fees, etc.

REVIEW ASSIGNMENTS:

1. Jo Ann, check availability of impact fees—done. Jo Ann advises: Impact fees can be established for the following: They are authorized for: water treatment and distribution facilities; wastewater treatment and disposal facilities; sanitary sewers; storm water, drainage and flood control facilities; municipal road systems and rights of way; municipal office facilities; public school facilities; the municipality's proportional share of capital facilities of a cooperative or regional school district; public safety facilities; solid waste collection, transfer, recycling, processing, and disposal facilities; public library facilities; and public recreational facilities (except for open space).
2. Katie, follow up re street naming. Katie checked into this, but it requires further investigation.
3. Kathie, consult with Leo about work at the building
 - a. ok to seek donated labor
 - b. ok to grind stumps on the lawn. KN will check with tree person.
 - c. ok to plant tree for Mrs. Robie. Agrees with committee--not now but ok after plan

NEW BUSINESS:

None

OLD BUSINESS:

Fund-Raising

Town Family Feud co-hosted by Hooksett Heritage Commission and Historical Society raised \$1300 for the project. T-shirts are selling well. Cat's Meow piece due 7/22.

Discussed perhaps finding a volunteer who likes doing fund-raising, how can we involve youth groups, etc.

In order to prioritize, we need to know how much money we can plan on for this year. Katie will make some inquiries.

Engineering

Leo advises that with end-of-the-year money, he removed the finishes necessary for the structural engineer's inspection. The inspection and further testing were done on 6/25 and 6/26. He is awaiting a written report.

Architectural

Kathie contacted M. Stier re grant. She agrees we are beyond assessment grant; not reuse either as we know what we want. They have no grant money that fits our situation. Discussed possibility of architectural historian involvement and scope of architect's input.

Kathie has emailed Jim Garvin, former state architectural historian, to seek his input.

Other

Discussion of "vision" items, what kind of things we'd like to see done or for which we'd like expert advice/recommendations continued:

- cupola redo, how much
reasons/why changes were made? It was clapboarded in 1961.
- pros and cons of removing siding. From where? Pediments main building, steeple/tower, and/or 1937 addition
Get guidance from professional. If siding is replaced, replace with something other than vinyl or aluminum. Appears siding was applied in 1961 renovation.
- will stage be recreated
yes
- partitions/rooms on both sides of stage
yes, recreate
- balcony?//storage loft
would need some kind of stairs to attic/tower?
- Spiral staircase
see balcony above, access to attic
- back steps repair/roof over them?
Back steps in need of repair. Better roof/covering?

- front door/columns/roof
Ideas for treatment of front entrance
- do we want wooden floors restored in main hall (wide boards—see Allen picture)
- what flooring in addition?
- exterior doors
ideas for doors, including barrier-free entrance
- if we want to use for corporate or organizational meetings, how do we accommodate technology needed with historic interior
- vault stays?
Yes, why not.
- Ceilings in “loft” area and above stage and dressing rooms
probably plain as not visible from main hall

Mat advises that the big antenna on the roof of the building was for a mobile phone for former CEO.

Wish list—bury electrical in front

ASSIGNMENTS:

1. Kathie, tree person re stumps
2. Katie, follow up re street naming
3. Katie, inquiries about funding for this year
4. Kathie, architectural historian

Meeting adjourned at 5:35 p.m.

Kathleen Northrup, Chair
July 22, 2014

Next meeting - Monday, **August 4, 2014**, 4:30 p.m., Admin Conf Room